



# OVERVIEW AND SCRUTINY COMMITTEE

**Thursday, 24th September, 2015**

**7.00 pm**

**Town Hall, Watford**

**Publication date: 16 September 2015**

## **CONTACT**

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Democracy and Governance on 01923 278377 or by email to [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk) .

Welcome to this meeting. We hope you find these notes useful.

## **ACCESS**

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

## **FIRE/EMERGENCY INSTRUCTIONS**

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

## **MOBILE PHONES**

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## **FILMING / PHOTOGRAPHY / RECORDING / REPORTING**

Please note: this meeting might be filmed / photographed / recorded / reported by a party other than Watford Borough Council for subsequent broadcast or publication.

If you do not wish to have your image / voice captured you should let the Chair or Democratic Services Officer know before the start of the meeting.

An audio recording may be taken at this meeting for administrative purposes only.

# COMMITTEE MEMBERSHIP

Councillor K Collett (Chair)

Councillor J Dhindsa (Vice-Chair)

Councillors K Crout, K Hastrick, A Joynes, A Khan, A Rindl, L Topping and D Walford

## AGENDA

### PART A - OPEN TO THE PUBLIC

**1. APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP**

**2. DISCLOSURE OF INTERESTS (IF ANY)**

**3. MINUTES**

The minutes of the meeting held on 20 July 2015 to be submitted and signed.

Copies of the minutes of this meeting are usually available seven working days following the meeting.

*(All minutes are available on the Council's [website](#).)*

**4. CALL-IN**

To consider any Executive decisions which have been called in by the requisite number of Members.

**5. OUTSTANDING ACTIONS AND QUESTIONS** (Pages 7 - 10)

The Scrutiny Committee is asked to review the outstanding actions and questions from previous meetings.

**6. UPDATE ON THE COUNCIL'S PERFORMANCE INDICATORS AND MEASURES (IN-HOUSE SERVICES) - QUARTER 1: (APRIL - JUNE) 2015/16**  
(Pages 11 - 20)

Report of the Partnerships and Performance Section Head

This report provides the results for the performance measures identified for Watford Borough Council's in-house services for Quarter 1 2015/16.

**7. PREVIOUS REVIEW UPDATE: CONTROLLED PARKING ZONES** (Pages 21 - 30)

The report provides the latest update from the Parking Services Manager on the progress of implementing the Task Group's recommendations.

**8. EXECUTIVE DECISION PROGRESS REPORT** (Pages 31 - 36)

The Scrutiny Committee is asked to review the latest edition of the Executive Decision Progress Report and consider whether any further information is required.

**9. HERTFORDSHIRE COUNTY COUNCIL'S HEALTH SCRUTINY COMMITTEE**

Councillor Hastrick, the Council's appointed representative to the County Council's Health Scrutiny Committee to provide an update.

**Scrutiny Panels and Task Groups**

**10. BUDGET PANEL**

Since the last Overview and Scrutiny Committee, Budget Panel has met on the following occasion –

- 2 September 2015

The minutes are available on the Council's website –  
[www.watford.gov.uk/budgetscrutiny](http://www.watford.gov.uk/budgetscrutiny)

The Chair of Budget Panel to provide an update to the Scrutiny Committee.

**11. OUTSOURCED SERVICES SCRUTINY PANEL**

Since the last Overview and Scrutiny Committee, Outsourced Services Scrutiny Panel met on the following occasion –

- 10 September 2015

The minutes are available on the Council's website -  
<http://watford.moderngov.co.uk/ieListMeetings.aspx?Committeeld=223>

The Chair of Outsourced Services Scrutiny Panel to provide an update to the Scrutiny Committee.

**12. COMMUNITY SAFETY PARTNERSHIP TASK GROUP**

The Community Safety Partnership Task Group's first meeting is due to take place on 21 October 2015.

Previous minutes are available on the Council's website -  
<http://watford.moderngov.co.uk/ieListMeetings.aspx?Committeeld=209>

**13. DATES OF NEXT MEETINGS**

- Thursday 22 October 2015 (For call-in only)
- Wednesday 18 November 2015
- Wednesday 16 December 2015 (For call-in only)